

Brent Council
Record of Officer Key Decision



DECISION MAKER

Decision Maker: Corporate Director, Children, Young People and Community Development.

Authority for Delegated Decision: (Cabinet Decision or Officer Scheme of Delegation - set out at, [Part 3 of the Constitution](#))

Officer Scheme of Delegation

DECISION

Decision Title: Authority to Extend Inter Authority Agreement for Harrow and Brent Council's Special Needs Transport Service

Date of Decision: 21/11/25

Please confirm that this is a Key Decision?

Yes

If Yes, have the call-in provisions been dis-applied?

No - the 5 day call-in period must be observed before the decision can be implemented

Describe the decision taken: Approval of the extension of the Inter Authority Agreement for the provision of Harrow and Brent Councils' Special Needs Transport with the Mayor and Burgesses of the London Borough of Harrow for a period of three (3) years from 1 August 2026.

Members consulted: Councillor Gwen Grahil – Cabinet Member for Children, Young People and Schools

Please detail any conflicts of interest declared by any members consulted.

None

If relevant, was a dispensation granted by the Chief Executive?

None

REPORT

Please confirm that:

- | | |
|--|---|
| a) you have submitted the mandatory report for publication; | Yes <input checked="" type="checkbox"/> |
| b) the report sets out the reasons for the decision; | Yes <input checked="" type="checkbox"/> |
| c) the report details any alternative options considered and rejected. | Yes <input checked="" type="checkbox"/> |

Is all or part of the report exempt from publication?

The report is: Open ☒ Part Exempt ☐ Fully Exempt ☐

If Part Exempt, what sections of the report are not for publication? [Click here to enter text.](#)

Reasons for Exemption:

The report contains:

- ☐ Confidential Information
- ☐ The following category of Information exempt from publication under the Schedule 12A of the Local Government Act 1972, namely paragraph:

List any relevant background papers:

Officer

Printed Name: Nigel Chapman

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Signature: *N. Chapman*